

City of Monroe Department of Public Services Budget Presentation



Prepared by the City of Monroe
Department of Public Services
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March 13, 2012

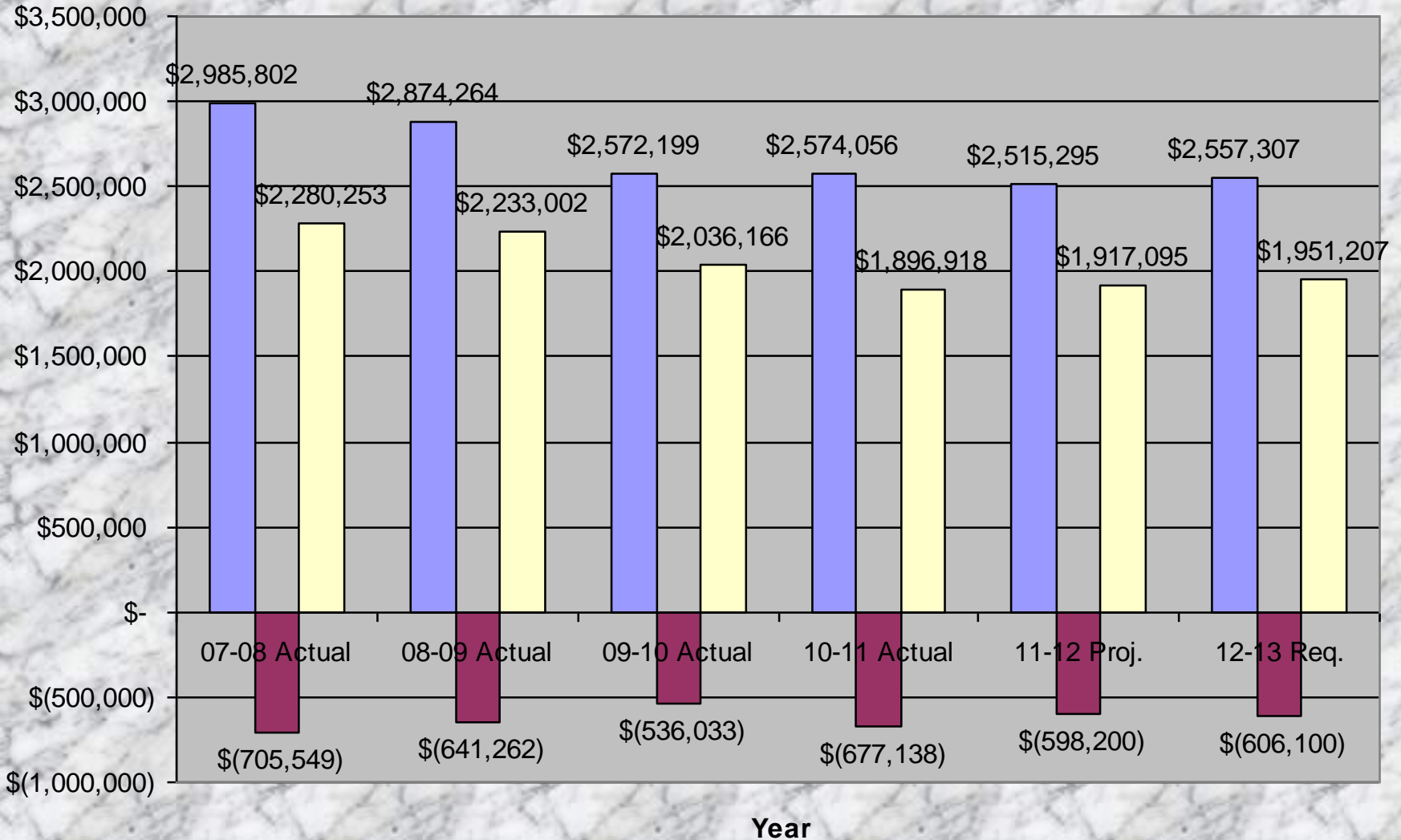
Public Services Functions / Budget Responsibility

- Organization of Public Services Staff is into six primary work groups, who share responsibilities during peak times:
 - Administrative
 - Electrical / Traffic Control
 - Forestry Services
 - Parks Maintenance
 - Fleet Maintenance
 - General Operations
- Multiple Funds Administered by Public Services
 - 101 – General Fund – Operations (60.441), Forestry (60.468), and Parks (60.756 and 70.756)
 - 202 – Major Street Fund
 - 203 – Local Street Fund
 - 226 – Refuse Fund
 - 231 – Parking Fund
 - 295 – Airport Fund
 - 641 – Stores and Equipment Fund
- All but Parking Fund are administered essentially exclusively by Public Services

Public Services General Fund Budget Discussion

- Key Concepts:
 - Public Services managed as one department, but for budget purposes Forestry and Parks are broken out separately
 - Labor costs generally all figured into DPS Operating budget, then “force labor” is charged to the Forestry and Parks budgets through expenditure credits
 - Expenditure credits also offset DPS Operating budget from other funds as well
- Key Statistics:
 - Total DPS gross expenditures projected \$2,515,295 for FY 11-12, proposed for \$2,557,307 for FY 12-13.
 - Net General Fund cost \$1,917,095 projected for FY 11-12, proposed for \$1,951,207 for FY 12-13.
 - Proposed FY 12-13 budget is 1.8% increase from FY 11-12 projected, and a 3-year reduction of 4.2% from actual FY 09-10 expenditures, 14.4% decrease from FY 07-08.

Public Services General Fund Budget History



Operating Total

Expenditure Credits

Department Total (Net)

Public Services General Fund Budget History

Expenditures

	07-08 Actual	08-09 Actual	09-10 Actual	10-11 Actual	11-12 Proj.	12-13 Req.	2007-12 5-year average	2008-13 5-year average
General Operations - Personnel	\$ 1,511,179	\$ 1,406,610	\$ 1,107,391	\$ 1,211,342	\$ 1,191,295	\$ 1,211,009	\$ 1,285,563	\$ 1,225,529
General Operations - Street Lighting	\$ 347,357	\$ 400,854	\$ 422,051	\$ 429,191	\$ 430,000	\$ 435,000	\$ 405,891	\$ 423,419
General Operations - General Contractual	\$ 56,520	\$ 165,874	\$ 134,120	\$ 134,926	\$ 150,000	\$ 125,000	\$ 128,288	\$ 141,984
General Operations - Equipment Rental	\$ 132,907	\$ 86,616	\$ 64,553	\$ 53,789	\$ 55,000	\$ 55,698	\$ 78,573	\$ 63,131
General Operations - Other	\$ 48,932	\$ 67,673	\$ 56,986	\$ 53,039	\$ 51,100	\$ 52,200	\$ 55,546	\$ 56,200
Forestry - Personnel	\$ 428,412	\$ 284,708	\$ 322,581	\$ 304,633	\$ 300,000	\$ 320,000	\$ 328,067	\$ 306,384
Forestry - Equipment Rental	\$ 144,730	\$ 101,195	\$ 133,274	\$ 163,090	\$ 150,000	\$ 150,000	\$ 138,458	\$ 139,512
Forestry - Other	\$ 22,529	\$ 16,661	\$ 19,574	\$ 27,331	\$ 29,500	\$ 29,500	\$ 23,119	\$ 24,513
Parks - Full-Time Personnel	\$ 147,813	\$ 196,449	\$ 190,541	\$ 88,768	\$ 36,000	\$ 46,000	\$ 131,914	\$ 111,552
Parks - Equipment Rental	\$ 71,883	\$ 40,555	\$ 52,447	\$ 43,048	\$ 8,000	\$ 8,000	\$ 43,187	\$ 30,410
Parks - Other	\$ 73,540	\$ 107,069	\$ 68,681	\$ 64,899	\$ 114,400	\$ 124,900	\$ 85,718	\$ 95,990
Total Gross Expenditures	\$ 2,985,802	\$ 2,874,264	\$ 2,572,199	\$ 2,574,056	\$ 2,515,295	\$ 2,557,307	\$ 2,704,323	\$ 2,618,624
Percentage Increase		-3.7%	-10.5%	0.1%	-2.3%	1.7%		

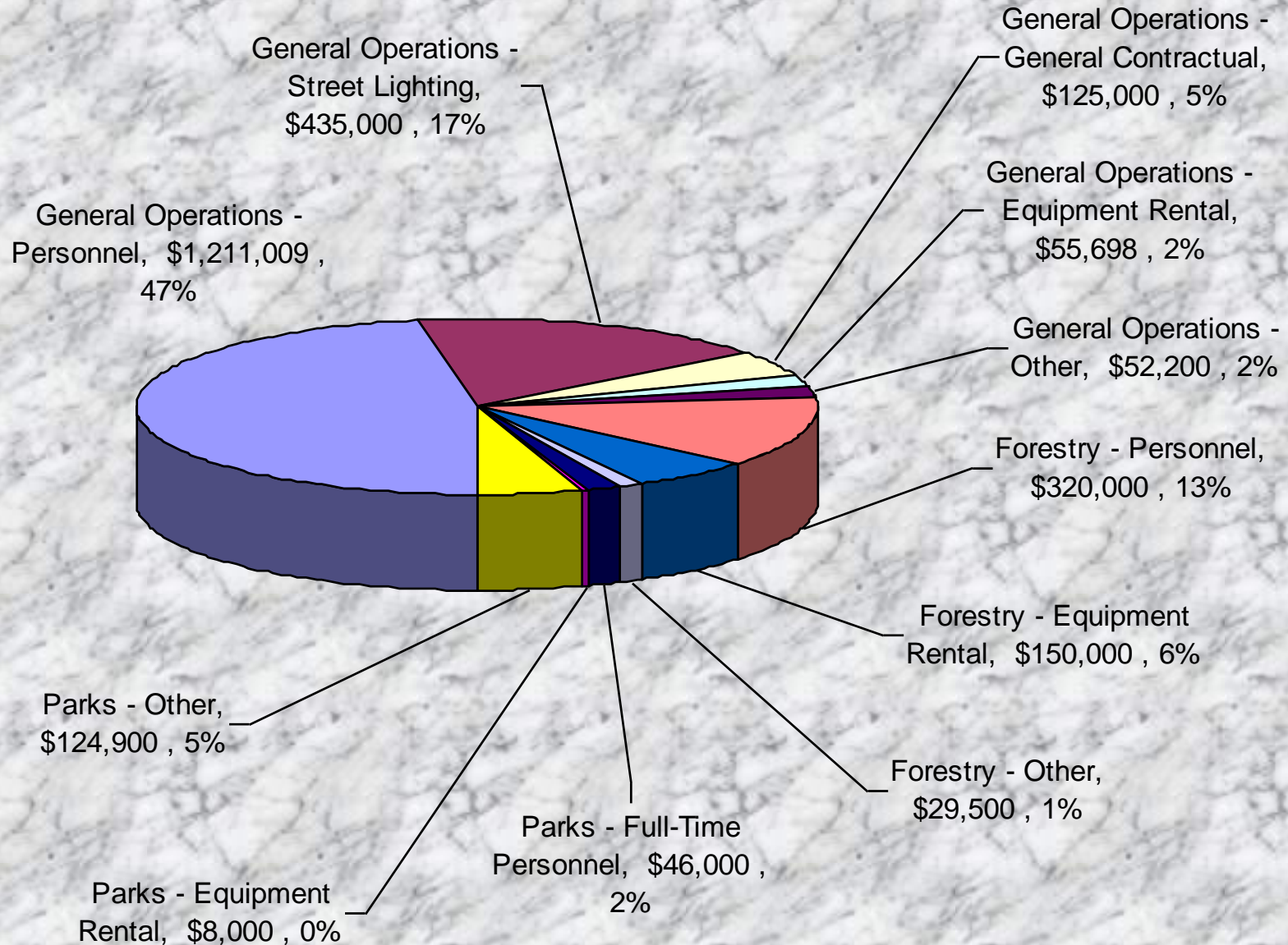
Expenditure Credits (Charged Time)

	07-08 Actual	08-09 Actual	09-10 Actual	10-11 Actual	11-12 Proj.	12-13 Req.	2007-12 5-year average	2008-13 5-year average
Major Street Fund (202)	\$ (245,243)	\$ (218,430)	\$ (204,910)	\$ (277,586)	\$ (226,400)	\$ (222,800)	\$ (234,514)	\$ (230,025)
Local Street Fund (203)	\$ (341,809)	\$ (266,579)	\$ (193,131)	\$ (247,290)	\$ (210,800)	\$ (224,300)	\$ (251,922)	\$ (228,420)
Refuse Fund (226)	\$ (100,649)	\$ (126,128)	\$ (122,025)	\$ (123,752)	\$ (145,000)	\$ (140,000)	\$ (123,511)	\$ (131,381)
Parking Fund (231)	\$ (4,062)	\$ (18,734)	\$ (10,082)	\$ (14,271)	\$ (10,000)	\$ (12,000)	\$ (11,430)	\$ (13,017)
Airport Fund (295)	\$ (13,786)	\$ (6,645)	\$ (5,885)	\$ (14,239)	\$ (6,000)	\$ (7,000)	\$ (9,311)	\$ (7,954)
Capital Projects Fund (401)	\$ -	\$ (2,240)	\$ -	\$ -	\$ -	\$ -	\$ (448)	\$ (448)
Water Fund (591)	\$ -	\$ (2,506)	\$ -	\$ -	\$ -	\$ -	\$ (501)	\$ (501)
Stores & Equipment (641)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Credits	\$ (705,549)	\$ (641,262)	\$ (536,033)	\$ (677,138)	\$ (598,200)	\$ (606,100)	\$ (631,636)	\$ (611,747)
Percentage Increase		-9.1%	-16.4%	26.3%	-11.7%	1.3%		

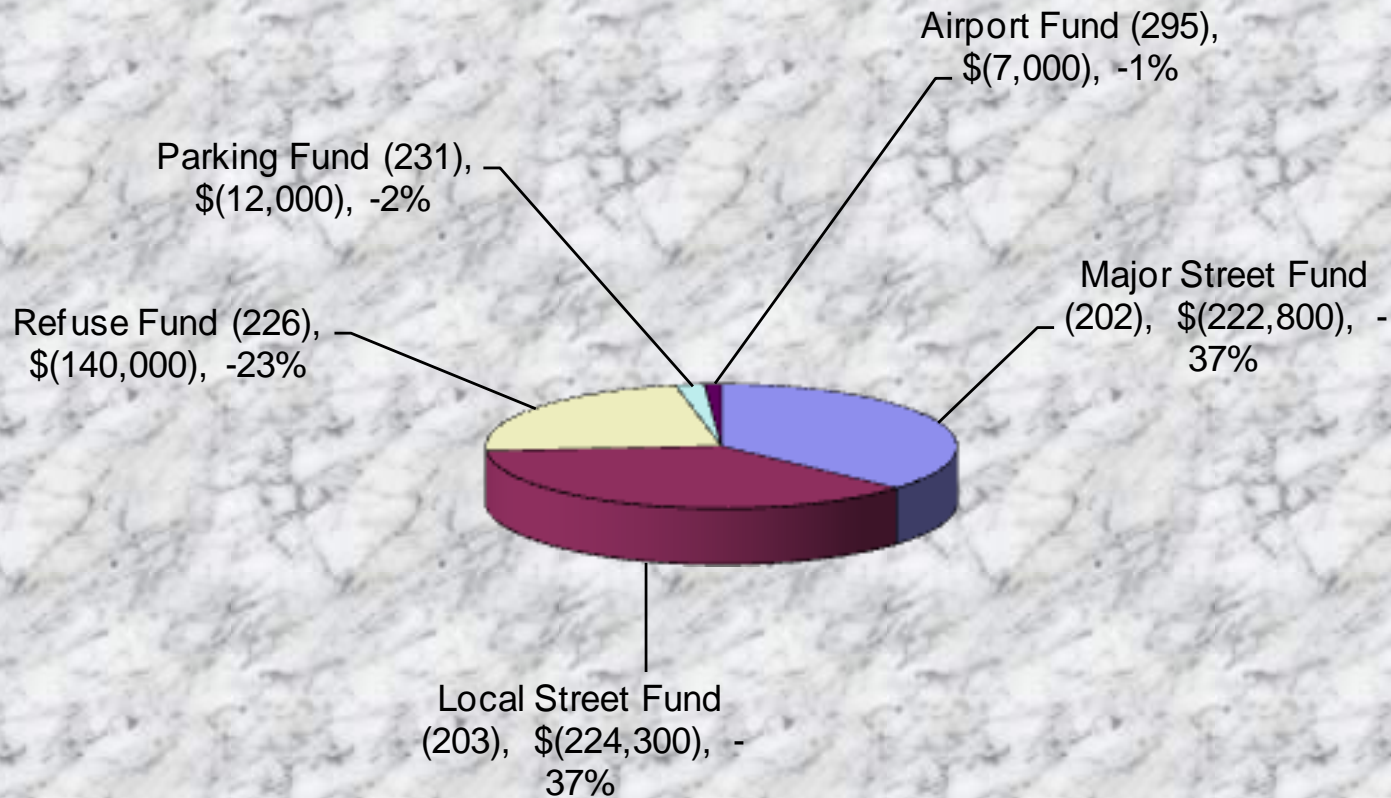
Budget Summary

	07-08 Actual	08-09 Actual	09-10 Actual	10-11 Actual	11-12 Proj.	12-13 Req.	2007-12 5-year average	2008-13 5-year average
Operating Total	\$ 2,985,802	\$ 2,874,264	\$ 2,572,199	\$ 2,574,056	\$ 2,515,295	\$ 2,557,307	\$ 2,704,323	\$ 2,618,624
Expenditure Credits	\$ (705,549)	\$ (641,262)	\$ (536,033)	\$ (677,138)	\$ (598,200)	\$ (606,100)	\$ (631,636)	\$ (611,747)
Department Total (Net)	\$ 2,280,253	\$ 2,233,002	\$ 2,036,166	\$ 1,896,918	\$ 1,917,095	\$ 1,951,207	\$ 2,072,687	\$ 2,006,878
Percentage Increase		-2.1%	-8.8%	-6.8%	1.1%	1.8%		

Public Services – FY 12-13 Proposed Expenditure Distribution



Public Services – FY 12-13 Proposed Expenditure Credit Distribution



Public Services – Current Staffing



Public Services – Initiatives and Challenges

- Personnel Changes / Shift to some Contract Services
 - Overall staff has declined from 37 in 2003 to 19.5 funded for current fiscal year. Proposed staffing level is same. Operational Assessment level from 2007 report was proposed at 25.
 - Due to economy, high grass and weeds, blights have increased in past few years, further straining load, also seem to have increasing vandalism issues.
 - Contracting grass maintenance (regular), Ordinance mowing (as needed), Ball Field Maintenance (as needed) and Custodial (7 days a week in season). Staff will only be used for repairs and “on call” situations for Parks, drawn from Operations crew. These changes seem to have resulted in major cost avoidance over the past few years, and have allowed DPS budget to remain flat over the past few years, decreasing substantially from prior years.
 - **Feel most major structural changes needed for long-term sustainability have already been achieved, no other major changes for 2012.**
 - **Large number of potential Teamster retirements could occur in next few years as well, over half eligible in next three (3) years.**
- Unfunded Mandates
 - City’s Storm Water Discharge Permit - requires more intense scrutiny of storm system maintenance – will require us to continue street sweeping and vector operations with same or greater intensity even amidst other needs
 - Many deferred maintenance items in this particular area, clogged outlets, under-sized pipes, etc.
- Aging Infrastructure
 - Street capital projects cannot keep up with deterioration (should do more than 3 miles per year, usually do half this), so maintenance activities more intense.